



**Job Description:
Young Theatre Royal Workshop Assistant**

REPORTS TO:

Youth Theatre Leader

CONTRACT TERMS:

Sessions per week to be agreed

Contract ends July 2018

SALARY RANGE:

£7.50 per hour

JOB CONTEXT:

We are looking to appoint new Young Theatre Royal Workshop Assistants to support our Youth Theatre Leader and Facilitators across our exciting Young Theatre Royal Groups which meet throughout the school term on a weekly basis.

Currently there are 11 youth theatre groups meeting regularly in the city and across the district of Winchester which are led by our Youth Theatre Leader and Freelance Practitioners. This role seeks to provide those facilitators with additional support from committed and enthusiastic candidates who are keen to develop their experience in working with young people within the performing arts industry.

JOB PURPOSE:

The Young Theatre Royal Assistant will

1. Assist the Youth Theatre Leader / Freelance practitioners in the running of the YTR weekly sessions and additional rehearsals
2. Where necessary, lead short group games and activities or facilitate small breakout groups within the main cohort at the Facilitators request
3. Attend and support the delivery of holiday activities and performance led projects for young people
4. Be an approachable liaison for our Young Theatre Royal participants and their guardians and ensure they are included, developing work at a level suitable for them and health and safety/ child protection policies are adhered to within their sessions

Principal responsibilities

Practical Delivery

- Attend weekly term time sessions for up to 6 youth theatre groups of different ages and in locations across the city centre or district of Winchester
- Ensure compliance at all times with the theatre's equal opportunities, child safeguarding and Health & Safety policies and practices
- To be an excellent role model to young people
- Aid participants to develop their skills, empowering them to make creative decisions and produce high quality work which has their needs and interests at heart
- Support the Youth Theatre Leader in the delivery and organisation of young people's annual showcases on stage as well as additional YTR performances
- To Assistant Direct/ Assistant Stage Manage as we work towards the annual YTR showcases and performances

Additional Projects

- Support the delivery of holiday activities for young people at the Theatre Royal and elsewhere within the district, working with other practitioners and YTR assistants

General

- Champion the organisation's values and adhere to organisational policies and procedures and in particular Safeguarding, Child Protection and data protection in the context of this role
- Act as an advocate for the organisation with the public and our customers
- Carry out all tasks in accordance with best practice in respect of diversity and disability equality
- Be available to work at evenings, weekends and bank holidays when necessary
- Undertake any other duties reasonably requested

Person Specification

In addition to a commitment to the values, aims and objectives of Live Theatre Winchester Trust, you will be able to show evidence of the following against which we will assess your application:

Personal qualities

- Passion for the arts and for creating opportunities for everybody to engage
- A desire to help young people achieve their full potential
- Vision, imagination and creativity
- Generous team player with a desire to facilitate others in an inclusive environment
- Excellent interpersonal skills and an enthusiasm for communicating with people
- Drive, energy and a desire to assist the delivery of projects
- Ability to be self motivated and to work flexibly as part of a creative team
- Able to manage multiple priorities and take on new challenges when they arise
- Reliable and committed with excellent time keeping skills
- Prepared to work flexible hours

Essential Experience and skills

- Experience / training of working with youth arts or creative youth work
- Experience of Performing Arts
- Must be able travel to all sessions independently
- A levels or equivalent in an arts based discipline
- A commitment to a career in the Arts/ working with young people

Desirable Experience and skills

- Experience of directing young people
- Experience of working within an arts venue
- Experience of working with people with learning difficulties or disabilities in a performance setting
- Understanding and implementation of best practice in relation to safeguarding
- Full driving licence and own transport available

Please note that this role is subject to an Enhanced Disclosure and Barring Service Check.

Live Theatre Winchester Trust is an equal opportunities employer and welcomes applications from people from the widest possible diversity of backgrounds, cultures and experiences.